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## **TERMS AND CONDITIONS FOR INTERNATIONAL CUSTOMERS**

- 1) **Check ~ NET 30 Days** – Before a customer can apply for Net 30 day terms, there must be a history of doing business with us with at least 5 transactions. After the fifth transaction you must fill out a credit application and approved before you can be put on NET 30 open status.
  
- 2) **Credit Cards** ~ please provide the following information on your credit card. Your account number, expiration date, security code, name on card & billing address.  
**When paying by a credit card; customers will be charged on all invoice(s) an extra 3% of total for extra credit card charges due to international services.**
  - MasterCard
  - Visa
  - Discover
  
- 3) **Wire transfer** ~ Call for Instructions:

**When paying by VIA wire transfer; all open and C.O.D. customers will be charged an extra \$30.00 on top of the original balance due to wire transfer fees charged by your bank per invoice.**

**When paying several invoices at once, it will be a \$30.00 fee for a single transaction, not per invoice.**

### **ACCOUNTS RECEIVABLE MANAGER**

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